

CITIZEN'S CHARTER

OF

STATE ELECTION
COMMISSION

NCT OF DELHI

**STATE ELECTION COMMISSION,
NIGAM BHAWAN, OLDHINDU COLLEGE BUILDING,
KASMERE GATE, DELHI- 110006**

August 2006

1. What is the vision of State Election Commission?

To conduct elections to local bodies in a free and fair manner so that faith of the people in the democratic process is strengthened.

2. What is the Mission of State Election Commission?

State Election Commission is a Constitutional Authority appointed by the Administrator, Delhi under Article 243K and 243 ZA of the Constitution of India read with Sec. 7 of the Delhi Municipal Corporation Act, 1957. The superintendence, direction and control of the preparation of the electoral rolls for, and the conduct of elections to the three Municipal Corporations of Delhi vests in the State Election Commission.

3. Who are its clients?

Our clients are :-

- . All the recognized National Level and State Level Political Parties
- . All the Citizens eligible to contest the MCD Elections
- . All the Citizens eligible to vote in the MCD Elections

4. What type of services is being provided?

All forms are supplied free of cost to intending candidates at the time of elections. All information is supplied /publicized through media regarding every activity concerning elections. Sale of electoral roll to political parties, candidates and general public is made after publication of the list of contesting candidates i.e. after the hour of withdrawal. All complaints of candidates and parties are attended to promptly and remedial action taken without any loss of time. Paid advertisements are frequently given in the Dailies to apprise the public and the candidates of the activities and progress of election and various procedures regarding appointment of polling and counting agents etc, as also do's and don'ts. Further the services under the Delhi Right to Information Act, 2001 and Right to Information Act, 2005, are also being provided to the citizens.

5. What are the commitments towards citizens?

As it is neither a service department nor a public utility department. There is no day to day interaction with the citizens. During the election period there is day to day interaction with the aspiring candidates and the general public for supply of forms, electoral rolls and obtaining any relevant information which is done the same day. During the elections process a model code of conduct is imposed to regulate elections and ensure that they are held in free and fair manner. Orders are made to restrict election expenses within specified limits. Affidavits regarding individual record and movable & immovable properties as declared by prospective candidates are uploaded on the commission's website for the public information.

6. What is the time schedule for redressal of grievances?

Any complaint received during the election period is disposed off promptly preferably the same day by the concerned officer of the Commission and remedial action taken. However, any dispute arising during the election period can only be challenged by filing an election petition with in the prescribed after the declaration of the result and elections, once started, cannot be stopped.

7. Is there any mechanism available for redressal of public grievances?

(a) As at No. 6 above.

(b) The applications received under the DRTI Act, 2001 and RTI Act, 2005 are disposed off within the time frame fixed under the respective Acts i.e.30 days from the receipt of application. In case of non-compliance, Commissioner, State Election Commission, may be contacted for the redressal of grievances under these Acts.

8. Is there any scheme for citizen's participation?

The Commission functions under the provisions of the Constitution and the Election Laws. The Citizens participate only during the electoral process within the ambit of Electoral Laws

Directory of Officers in State Election Commission

S. No	Designation	Office Phone No.	E-mail address
1	State Election Commissioner	23911647	electionsec@gmail.com
2	Secretary, State Election Commission	23914156	stateelectioncomm.delhi@gmail.com
3	Deputy Secretary, State Election Commission	23921236	Stateelectioncomm.delhi@gmail.com
4	Superintendent	23952340	
5	AAO	23914155	

**For further details please visit our website at
<http://www.sec.delhigovt.nic.in>**